



Chembur Education Society's  
**Chembur Sarvankash Shikshanshastra Mahavidyalaya**

(Affiliated to University of Mumbai, Recognised by N.C.T.E.)

Phone : (O) 022 2527 2162, 2522 1439 (D) 2527 8225



Reaccredited 'A' by NAAC

Ref. No.: CSSM /

Date : 1/7/22

**Internal Quality Assurance Cell (IQAC)**

(AY-2022-23)

First Meeting of IQAC

(01/7/2022)

Respected Sir/Madam,

You are cordially invited to attend the first meeting of the IQAC on 1<sup>st</sup> July 2022 for the Academic Year 2022-23 in Principal Cabin at 11-30 am.

The agenda of the meeting is as follows

1. Review of minutes of Previous IQAC meeting
2. Introduction & welcome of new IQAC coordinator
3. Planning and Discussion of the following activities in the first quarter of A.Y. 2022-23
  - a) Interviewing skills
  - b) Self-Motivation
  - c) Constructivism
  - d) Time Management & Communication skills
  - d) Organization of Various activities during internship by the student teachers
4. Any other point with permission from the chair

Thanks & Regards

Dr. Chandrashekher Ashok Chakradeo

I/c Principal

**Principal**

**Chembur Sarvankash Shikshanshastra**

**Mahavidyalaya**

**R.C. Marg, Chembur, Mumbai - 400 071.**

R. C. Marg, Near Municipal Market, Chembur Naka, Chembur, Mumbai - 400 071.

Website : [www.cssm.in](http://www.cssm.in) E-mail : [principal@cssm.in](mailto:principal@cssm.in)

Chembur Education Society : 022-2528 6146 / 2528 8752



The following members attended the meeting

Sr. No.	Member	Name of the members	Signature
1	Chairperson / Head of the Institution	Dr. Chandrashekher Ashok Chakradeo	
2	Teachers to represent all the levels	Smt. Smita Ganatra	
		Dr. Keshar Jadhav	
		Mr. Ravindra Gangurde	
		Prof. Manik Aware	
		Mr. Umakant Deshmukh	
		Smt. Archana Alphanso	
		Smt. Suvarna Parab	
		Smt. Vibhawari Shigwan	
		Dr. Vibhawari Nikam	
		Smt. Deepali Gaiwad	
Smt. Manjula Bhandari			
3	Management Member	Mr. Prakash Nalawade	
4	The senior Administrative officer (Office Superintendent/Manager)	1. Mr. Rajendra Bhadwkar	
		2. Mr. Manoj Ghegad	
5	One nominee each from the Local Society/Trust, Students and Alumni	Mr. Chandrashekher Pathare	
6	One nominee each from the Employer/Industrialists/Stakeholders	Mr. Sudhir Apte	
7	Senior Teacher as the coordinator of IQAC	Dr. Jayesh Jadhav	





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Date : 11/7/22

**Minutes of the Meeting**

1. Review of minutes of Previous IQAC meeting

The meeting started with welcoming all the IQAC members and thanking them for their presence. The minutes of the last meeting held on 20<sup>th</sup> May 2022 were read out by the IQAC coordinator. The minutes of the previous IQAC meeting held on 20<sup>th</sup> May 2022 were reviewed and approved.

2. Introduction & welcome of new IQAC coordinator: -

Dr. Chakradeo, the In-charge principal, introduced and extended a warm welcome to Dr. Jayesh Jadhav, the new IQAC coordinator. Members offered congratulations and well wishes to Dr. Jayesh Jadhav for undertaking the new role as IQAC coordinator. Dr. Chakradeo also conveyed gratitude to Dr. Kusm Chaudhari, the former IQAC coordinator, who retired in May 2022.

3. Planning and Discussion of the activities in the first quarter of A.Y. 2022-23

Following deliberation and discussion, plans were made for activities to be conducted in the first quarter of the academic year 2022-23. Dr. Chakradeo, overseeing the initiative, briefed the members about upcoming workshops aimed at enhancing learners' holistic development. The planned workshops cover several topics:

- i) Interviewing skills: To equip learners with fundamental skills necessary for successful interviews.
- ii) Self-Motivation: Focused on building self-confidence and fostering self-motivation among learners.
- iii) Constructivism: A workshop on the 9-E approach, wherein learners will create lesson plans based on this method for their internship sessions.
- iv) Time Management & Communication Skills: Geared towards guiding learners in effective time management and improving their communication abilities.

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v) Internship Activities: Collaboration with respective schools for organizing activities during the internship, including events like Nag-Panchami and Gokulashtami.

4. Any other point with permission from the chair:

With the chair's authorization, Dr. Chakradeo updated the members on CSSM faculty participation in diverse professional development programs. The esteemed management members pledged unwavering support for both teaching and non-teaching staff in their professional and personal growth. Commending the faculties' commitment to on-going learning, the members expressed their appreciation. As no further topics were raised, the IQAC coordinator adjourned the meeting. Expressing gratitude, the coordinator thanked all attendees for their presence, support, and cooperation.

Dr. Chandrashekher Ashok Chakradeo  
Principal



Dr. Jayesh Jadhav  
IQAC Coordinator

**Principal**  
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**Action Taken Report (ATR)**

The action taken report of the last IQAC meeting held on 20/5/2022 was presented before the members of the IQAC

Sr. No.	Decision	Action	Status	Challenge Faced	Remark
1.	Retirement ceremony in honour of Dr. Kusum Chaudhari.	The retirement ceremony in honour of Dr. Kusum Chaudhari was organized on 31/5/2022	Successfully Organized the event	--	--

Prof. C.A. Chakradeo

I/c Principal

Principal

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Dr. Jayesh Jadhav

IQAC Coordinator



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Date : 28/11/22

**Internal quality assurance cell (IQAC)**

(AY-2022-23)

Second Meeting of IQAC

01/12/2022

Respected Sir/Madam,

You are cordially invited to attend the second meeting of the IQAC for the Academic Year 2022-23 on 1<sup>st</sup> December 2022 in Principal Cabin at 11-30 am.

The agenda of the meeting is as follows

1. Review of minutes of Previous IQAC meeting.
2. Recognition and Felicitation of Dr. Chakradeo as the regular Appointed Principal of the College.
3. Discussion and planning for the following activities to be organized in the month of December & January in the institution.
  - a) Celebrating Azadi Ka Amrut Mahotsav with Yoga
  - b) Commencement of Certificate course on 'Modi Script'
  - c) Organization of One Day state level workshop on 'Research Methodology'
  - d) Certificate course on 'Sanskrit Sambhashan'
4. Any other point with permission from the chair.

Thanks & Regards

Dr. Chandrashekher Ashok Chakradeo

Principal

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Date :



**Minutes of the Meeting**

1. Review of minutes of Previous IQAC meeting.

The minutes of the meeting held on 1<sup>st</sup> July 2022 was read out by the coordinator Dr. Jayesh Jadhav. The minutes of the last meeting was approved by the members.

2. Recognition and Felicitation of Dr. Chakradeo as the regular Appointed Principal of the College.

The IQAC coordinator Dr. Jayesh Jadhav updated the members on Dr. Chakradeo's regular appointment as the college principal. All present members extended their congratulations to Dr. Chakradeo on becoming the formally approved principal of our college.

Principal Dr. Chakradeo, expressed his gratitude to the management members and faculty for their support and cooperation.

2. Discussion and planning for the activities to be organized in the month of December & January in the institution.

The following activities were decided to be organized during the December & January

a) Celebrating Azadi Ka Amrut Mahotsav with Yoga in collaboration with practicing internship school Chembur High school

Principal Dr. Chakradeo oriented the member about the idea of celebrating Azadi Ka amrut Mahotsav with Yoga Session in collaboration with Chembur High school.

b) Commencement of Certificate course on 'Modi Script' Dr. Chakradeo informed the members about the value added certificate course to be commenced in January. Mr. Shreekant Kulkarni our own student will be the instructor for the course.

c) Organization of One Day state level workshop on 'Research Methodology'

Dr. Chakradeo gave the information about the proposed One day workshop on Research Methodology to be organized in collaboration with D.D.Vispute College of Education Panvel. Principal Dr. Chakradeo gave the brief idea about the objectives and outcome of the workshop. The members appreciated the efforts regarding the research activities.

d) Certificate course on 'Sanskrit Sambhashan':-Principal Dr.Chakradeo informed the members about the on-going programme on Sanskrit Sambhashan.

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3. Any other point with permission from the chair: The meeting ended with the chair's permission, as there were no additional topics to discuss. The IQAC coordinator expressed gratitude to the members for their support and cooperation in facilitating the institution's activities.

Dr.Chandrashekher Ashok Chakradeo

Principal

**Principal**  
**Chembur Sarvankash Shikshanshastra**  
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Dr. Jayesh Jadhav  
IQAC Coordinator





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**Action Taken Report (ATR)**

The action taken report of the last IQAC meeting held on 1<sup>st</sup> July 2022 was presented before the members of the IQAC

Sr. No.	Decision	Action	Status	Challenge Faced	Remark
1.	Workshop on 'Interviewing skills'	A workshop was organized on 13 <sup>th</sup> July 2022. The following were the Resource persons. 1.Smt. Almas Qureshi 2. Smt. Meenakshi Patil	Completed	--	--
2	Workshop on 'Self-Motivation'	The student teachers conducted sessions on 'Snake and superstitions' and Managerial thoughts from Lord Krishna's Life in their respective practice teaching school.	Completed	--	--
3.	Workshop on 'Constructivism'		Completed	--	--
4.	Workshop on 'Time Management' & 'Communication skills'		Completed	--	--
5.	Organization of Various activities during internship by the student teachers		Completed	--	--

Signature of in-charge Principal

**Principal**  
**Chembur Sarvankash Shikshanshastra**  
**Mahavidyalaya**



Signature of IQAC Coordinator

RP, Dnyaneshwar Municipal Market, Chembur Naka, Chembur, Mumbai - 400 071.

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Date : 15/2/2023

**Internal quality assurance cell (IQAC)**

(AY-2022-23)

Third Meeting of IQAC

20/2/2023

Respected Sir/Madam,

You are cordially invited to attend the third meeting of the IQAC for the Academic Year 2022-23 on 20<sup>th</sup> February 2023 in Principal Cabin at 11-30 am.

The agenda of the meeting is as follows

1. Review of minutes of Previous IQAC meeting.
2. Discussion and planning for the activities to be organized in the March & April 2023.
3. Any other point with permission from the chair.

Thanks & Regards

Dr. Chandrashekher Ashok Chakradeo

Principal

Principal

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Date :

**Minutes of the Meeting**

**1. Review of minutes of Previous IQAC meeting.**

The minutes of the meeting held on 1<sup>st</sup> December 2022 was read out by the coordinator Dr. Jayesh Jadhav. The minutes of the last meeting was approved by the members.

**2. Discussion and planning for the activities to be organized in the March & April 2023.**

The following activities were discussed and finally got the approval. These activities will help the learners, faculties for their personality development.

**a) Organization of one day educational visit:-**

It was decided to organize one day educational visit for learners, teachers and non-teaching staff of the college. It was further decided to finalize the venue in consultation with student council of the college.

**b) Research Methodology workshop:** - Dr. Chakradeo informed the members about the proposed one day state level workshop on 'Research Methodology' in collaboration with Gurukrupa College of education, Kalyan.

**c) Organization of community level activity:** - It was decided to organize community work separately for both the medium. It was decided that the in charge teacher shall decide the place for the community work visit.

**d) Work shop in collaboration with Xavier's Resource Center for the visually challenged (XRCVC):-** Dr. Chakradeo explained the members about the proposed activity in collaboration with Xavier's Resource Center for the visually challenged (XRCVC). It was explained to the members that this programme will sensitize the students with the concept of Inclusion.

**3. Any other point with permission from the chair:** The meeting has ended with the chair's approval, as there are no more issues to address. The IQAC coordinator expressed gratitude to the members for their assistance and collaboration in ensuring the successful implementation of activities within the institution.

Dr. Chandrashekher Ashok Chakradeo  
Principal  
**Principal**  
**Chembur Sarvankash Shikshanshastra**  
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Dr. Jayesh Jadhav  
IQAC Coordinator



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### Action Taken Report (ATR)

The action taken report of the last IQAC meeting held on 1/12/2022 was presented before the members of the IQAC

Sr. No.	Decision	Action	Status	Challenge Faced	Remark
1.	Celebrating Azadi Ka Amrut Mahotsav with Yoga	Yoga session in collaboration with Chembur High School was organized on 4 Dec 2022.	Completed	--	--
2	Certificate course on 'Modi Script'	A Certificate course on Modi Script was successfully organized from 4 Jan 2023 to 30 Jan 2023	Completed	--	--
3	One Day state level workshop on 'Research Methodology'	A one day workshop on 'Research Methodology' was organized on 8 <sup>th</sup> January 2023 in collaboration with D.D. Vispute College of education Panvel.	Completed	--	--
4	Certificate course on 'Sanskrit Sambhashan'	Certificate course on 'Sanskrit Sambhashan' was successfully completed. It was taken through Online mode.	Completed	--	--

Signature of Principal

**Principal**

**Chembur Sarvankash Shikshanshastra**



Signature of IQAC Coordinator

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Date : 15/4/2023

**Internal Quality Assurance Cell (IQAC)**

(AY-2022-23)

Fourth Meeting of IQAC

18/4/2023

Respected Sir/Madam,

You are cordially invited to attend the third meeting of the IQAC for the Academic Year 2022-23 on **18<sup>th</sup> April 2023** in Principal Cabin at 11-30 am.

The agenda of the meeting is as follows

1. Review of minutes of Previous IQAC meeting
2. Review of the activities held in A.Y. 2022-23
3. Any other point with permission from the chair.

Thanks & Regards

Dr. Chandrashekher Ashok Chakradeo

Principal

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Minutes of the Meeting

Date :

1. Review of minutes of Previous IQAC meeting

The meeting started with the review of the minutes from the previous IQAC meeting held on 20<sup>th</sup> February 2023. The IQAC members reviewed the minutes. No corrections or additions were suggested. The minutes were approved unanimously.

2. Review of the activities held in A.Y. 2022-23

The activities conducted in the academic year 2022-23 were evaluated and deliberated upon. The IQAC members were satisfied with the overall advancement and diversity of the activities arranged by the college to foster the holistic development of the learners. Nonetheless, certain areas were pinpointed for enhancement.

3. Any other point with permission from the chair.

The chair allowed for the raising of additional points and concerns related to the institution. Principal Dr. Chakradeo shared with the members the news of our college being honoured with the 'Ambassador of Universal Human Values for Continuous Collaboration' award by the Baha'i Academy. All the members extended their congratulations to Principal Dr. Chakradeo & Dr. Deshmukh for their contributions that led to the institution receiving this award.

Dr. Chakradeo provided an overview of the conclusion of the academic term 2023 and the commencement of the academic year 2023-34. The members expressed their satisfaction with the overall progress and accomplishments of the institution and conveyed their best wishes for the upcoming academic year 2023-34.

The IQAC coordinator officially concluded the meeting as there were no further points for discussion.

Prof. C.A. Chakradeo

Principal

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Dr. Jayesh Jadhav

IQAC Coordinator

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Date :

### Action Taken Report (ATR)

The action taken report of the last IQAC meeting held on 20/2/2023 was presented before the members of the IQAC

Sr. No.	Decision	Action	Status	Challenge Faced	Remark
1.	Organization of one day educational visit	One day educational visit was organized on 11 March 2023 at 'Mamache Gaon'	Completed	--	--
2	Research Methodology workshop	One day Research Methodology was organized on 19 March 2023.	Completed	--	This was second collaborative Research Methodology workshop.
3	Organization of community level activity	A community level activity was organized at Shradhanand Mahilashram Vasai and Haapy Flock Foundation at Karjat on 6 April 2023	Completed	--	
4	Work shop in collaboration with Xavier's Resourse Center for the visually challenged (XRCVC)	Two day work shop was organized on 27-28 April on 'I for Inclusion'	Completed	--	

Prof. C.A. Chakradeo

Principal  
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Dr. Jayesh Jadhav

IQAC Coordinator